

Mahatma Gandhi Vidyamandir's
Arts, Science and Commerce College, Harsul

IQAC Meeting No.-1

Date-18-07-2018

Venue – Conference Hall

Time-01:00 pm

The first meeting of IQAC was held on **Tuesday, 18th July 2018** in the **Conference Hall**. The following issues were discussed in the meeting.

Agenda:

- 1. To confirm the minutes of the previous meeting.**
- 2. To form various committees for the smooth functioning of academic and administrative activities.**
- 3. To chalk out the plan of action for the academic year 2018-19.**
- 4. To take review of the Admission Process.**
- 5. Submission of AQAR for the academic year 2017-18**
- 6. To discuss quality measures to be adopted for quality sustenance and enhancement.**
- 7. Any other matter.**
- 8. Vote of Thanks.**

Members Present:

1. Dr. B. S. Jagdale
2. Dr. M. R. Deshmukh
3. Dr. P. K. Shewale
4. Dr. M. P. Pagar
5. Shri A. E. Ahir
6. Shri. S. D. Pawar
7. Shri. Ganesh Bargaje
8. Smt. V. B. Pedhekar
9. Smt. S. K. Sanap

Minutes :

The IQAC Coordinator Smt. Sarala Sanap welcomed and put forth the agenda of the meeting before the quorum for discussion. IQAC members after an exchange of ideas and discussion made the following resolutions.

Item No.1. To confirm the minutes of the previous meeting.

The IQAC Coordinator read out the minutes of the previous meeting. The minutes were reviewed and passed by the members.

Item No. 2. To form various committees for the smooth functioning of academic and administrative activities

Resolution: Dr.Prakash Shewale raised the issue of formation of various committees for the academic year 2018-19 for the smooth functioning of academic and administrative work. After discussion with the committee members Prin. Dr. M. R. Deshmukh and Vice Principal Dr. P. K. Shewale constituted the college committees.

Proposed by : Dr. P. K. Shewale

Seconded by : Dr. M. P. Pagar

Item No. 3. To chalk out the plan of action for the academic year 2018-19.

Resolution: The activities to be carried out in the academic year were discussed in detail .The chairperson of IQAC Prin.Dr.M.R. Deshmukh gave important instructions and valuable suggestions for the effective implementation of the proposed activities.

The Action Plan for the Academic Year 2018-19:

- To submit Teaching Plans to the IQAC.
- To organize various activities to celebrate Silver Jubilee Year of the College.
- To submit proposals to funding agencies to organize Seminars and Workshops.
- To Submit proposals to UGC for starting Certificate and Short Term courses.
- To execute the activities mentioned in the Academic Calendar.

Proposed by –Shri .A.E.Ahir

Seconded by – Smt. Sarala Sanap

Item No.4. To take review of the Admission Process.

Resolution: Prin. Dr. M.R. Deshmukh took review of the admission process .The chairpersons of FYBA,SYBA and TYBA Admission Committees briefed the members about the current status of admissions till date. Prin. Dr.M.R.Deshmukh instructed the faculty members to increase the student strength for the subjects English and Psychology. He further appealed the admission committee members to provide all the necessary help and assistance to the students along with counseling.

Proposed by- Dr.M.R.Deshmukh

Seconded by –Dr.P.K.Shewale

Item No. 5 : Submission of AQAR for the academic year 2017-18

Resolution: IQAC Coordinator Smt.Sarala Sanap put forth the issue of submission of AQAR for the academic year 2017-18 and instructed all the members to submit the relevant information and documents to IQAC. She also informed the members about the changes to be introduced by NAAC related to the format and submission process of AQAR. It was unanimously decided to finalize the AQAR before August 2018 for presenting before the statutory body for approval.

Proposed by – Smt. V.B. Pedhekar

Seconded by – Shri A.E.Ahir

Item No. 6: To discuss quality measures to be adopted for quality sustenance and enhancement

Resolution: The issue of strengthening the academic and extra-academic activities for the overall development of the students was discussed in detail in the meeting. Prin. Dr. M.R. Deshmukh suggested quality measures for quality sustenance and enhancement. It was decided to conduct Internal Seminars for the students. He further insisted on increasing the use of ICT tools for Teaching –Learning activities. He instructed all the faculty members that apart from regular academic activities Guest Lectures, Paper Presentation by students, Field Work and Study Tours be arranged for the quality enhancement.

Proposed by: Dr.M.R.Deshmukh

Seconded by: Dr.P.K.Shewale


Item No. 7 : Any other matter. Nil

As no other matter was raised IQAC member Shri. A.E.Ahir proposed vote of thanks. The meeting was cordially held.


Smt. Sarala K. Sanap

IQAC Coordinator




Principal
M. G. Vidyamandir's
Art's, Science & Commerce College
Harsul, Tal. Tryambakeshwar, Dist. Nashik

Mahatma Gandhi Vidyamandir's
Arts, Science and Commerce College, Harsul

IQAC Meeting No.-2

Date-13-12-2018

Venue – Conference Hall

Time-1.30 pm

The second meeting of IQAC was held on **13th December 2018** in the **Conference Hall**. The following issues were discussed in the meeting.

Agenda:

- 1. To confirm the minutes of the previous meeting.**
- 2. To submit AISHE and MIS Reports.**
- 3. To discuss issues related to online submission of Scholarship forms.**
- 4. Organisation of NSS Winter Camp.**
- 5. To organize State Level Literary Meet in the college.**
- 6. To organize student centric activities under Students' Development Board.**
- 7. Any other Matter.**

Members Present:

1. Dr. B. S. Jagdale
2. Dr. M. R. Deshmukh
3. Dr. P. K. Shewale
4. Shri. D. K. Mandavdhare
5. Shri A. E. Ahir
6. Shri. S. D. Pawar
7. Shri. Ganesh Bargaje
8. Smt. V. B. Pedhekar
9. Smt. S. K. Sanap
10. Shri, D.K.Mandavdhare

Minutes :

The IQAC Coordinator Smt. Sarala Sanap welcomed and put forth the agenda of the meeting before the quorum for discussion. IQAC members after an exchange of ideas and discussion made the following resolutions.

Item No.1. To confirm the minutes of the previous meeting.

The IQAC Coordinator read out the minutes of the previous meeting. The minutes were reviewed and passed by the members.

Item No.2.To submit AISHE and MIS Reports.

Resolution: Principal Dr. M. R. Deshmukh raised the issue of submission of all India Survey on higher education and Management Information System (MIS) report submission to the concerned. Prof. Devanand Mandhavdhare, AISHE Co-ordinator informed the members that MIS report has been submitted and the AISHE report will be submitted at the earliest. He further instructed all the members to submit necessary data for the submission of AISHE report.

Proposed by : Principal Dr. M. R. Deshmukh

Seconded by : Prof. D. K. Mandhavdhare

Item No. 3 To discuss issues related to online submission of Scholarship forms.

Resolution: Smt. Sarala Sanap raised the issue of problems and technical difficulties faced by the students while submitting online scholarship forms. Prof. A. E. Ahir suggested that class wise committees be formed to help the students for verifying the scholarship forms of the students. Accordingly, the following committees were formed for verifying the scholarship forms. Principal Dr. M. R. Deshmukh suggested that the committee members should provide necessary help and technical support to the students.

F. Y. B.A.	S. Y.B.A	T.Y.B.A
Prof. A. E. Ahir	Dr. Poonam Borse	Prof. P. K. Dunbale
Smt. Sarala Sanap	Dr. M. P. Pagar	Shri. S. R. Pagar
Prof. D. K. Mandhavdhare	Prof. SuhasVarade	Dr. P. K. Shewale

Proposed by : Smt. Sarala Sanap

Seconded by : Prof. A. E. Ahir

Item No. 4: Organization of NSS Winter Camp.

Resolution: NSS programme officer Prof. A. E. Ahir raised the issue of organization of NSS Winter Camp. It was unanimously decided to organize the special Winter camp at the nearby village Jategaon. Prof. A. E. Ahir informed the members that the theme of Winter Camp is “Water Management”. Principal Dr. M. R. Deshmukh instructed the NSS programme officer to carry out community oriented activities during the Winter Camp for strengthening college neighborhood network.

Proposed by : Prof. A. E. Ahir

Seconded by : Dr. P. K. Shewale

Item No. 5: To organize State Level Literary Meet in the college.

Resolution: Vice Principal Dr. P. K. Shewale put forth the issue of State Level Literary Meet to be conducted in the college. Accordingly various committees were constituted for the smooth

organization of this event. It was unanimously decided that the Joint Secretary of M.G. Vidyamandir Hon. Dr. V. S. More be invited as the Chief Guest for this Literary Meet.

Proposed by: Dr. P. K. Shewale

Seconded by: Principal Dr. M. R. Deshmukh

Item No. 6: To organize student centric activities under Students' Development Board.

Resolution: SDO Dr. P. K. Shewale raised the issue of proposals sanctioned by SPPU under Student Development Board. He informed that following proposals have been sanctioned by the SPPU.

- 1) Disaster Management Camp
- 2) NIRBHAY Kanya Abhiyan
- 3) Yuvak Sahitya Sammelan
- 4) Kavi Sammelan
- 5) Adiwasi Cultural Workshop


It was decided to conduct these activities in January and February 2019. Various sub-committees were formed for carrying out these activities.

Proposed by: Dr. P. K. Shewale

Seconded by: Prof. D. K. Mandavdhare

Item No. 7: Any other Matter -Nil

As no other matter was raised IQAC member Smt V. B. Pedhekar proposed vote of thanks. The meeting was cordially held.



Smt. Sarala K. Sanap

IQAC Coordinator



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IQAC Meeting No. - 03
Venue – Conference Hall

Date-09-01-2019
Time-01:00 pm.

The third meeting of IQAC was held on **Wednesday, 09th January 2019**, in the **Conference Hall**. IQAC Coordinator Smt. Sarala Sanap welcomed and put forth the agenda of the meeting before the quorum for discussion. The IQAC Members after an exchange of ideas and thoughts made the following resolutions.

Agenda:

- 1. To confirm the minutes of the previous meeting.**
- 2. To take review of the activities included in the academic calendar.**
- 3. To discuss the revised guidelines of NAAC for submission of AQAR.**
- 4. To submit documents and other relevant reports to IQAC.**
- 5. To organize State Level Seminar.**
- 6. To organize academic and extra-academic activities for the overall development of the students.**
- 7. Any Other Matter.**
- 8. Vote of Thanks**

Members Present:

1. Dr. B. S. Jagdale
2. Dr. M. R. Deshmukh
3. Dr. P. K. Shewale
4. Shri A. E. Ahir
5. Shri. S. D. Pawar
6. Shri. Ganesh Bargaje
7. Shri. Prakash Dunbale
8. Shri. D. K. Mandavdhare
9. Smt. V. B. Pedhekar
10. Smt. S. K. Sanap

Leave of Absence was granted to **Dr. M.P. Pagar.**

Minutes of the Meeting:

- 1. To confirm the minutes of the previous meeting.**

The IQAC Coordinator Smt. Sarala Sanap read out the minutes of the previous meeting. The minutes were reviewed and passed by the members.

2. To take review of the activities included in the academic calendar.

Resolution: Prin. Dr. M.R. Deshmukh took review of the activities included in the Academic Calendar. He further instructed the concerned Departments and Committee members to organize the pending activities and programmes during the next fifteen days. Accordingly it was unanimously decided to organize the Parents Meet in the next week.

Proposed by: Dr. M. R. Deshmukh

Seconded by: Prof Ajay Ahir

3. To discuss the revised guidelines of NAAC for submission of AQAR.

Resolution: The Coordinator Smt. Sarala Sanap explained the revised guidelines issued by National Assessment and Accreditation Council for submission of Annual Quality Assurance Report. These guidelines are expected to be implemented from the academic year 2018-19 for submission of AQAR .All the faculty members were instructed to prepare the documents related to their respective departments and committees according to the revised guidelines and framework.

Proposed by: Prof. Ajay Ahir

Seconded by: Dr. Prakash Shewale

4. To submit documents and other relevant reports to IQAC.

Resolution: IQAC Member Prof. Ajay Ahir raised the issue of submission of detailed reports and documentary evidences of the activities undertaken by all the Departments and Committees to IQAC for preparation of AQAR. He further requested all the members to submit the information in English in Soft as well as Hard Copies.

Proposed by: Prof. Ajay Ahir

Seconded by: Prof. V. B. Pedhekar

5. To organize State Level Seminar.

IQAC Coordinator Smt. Sarala Sanap put forth the issue of organization of State Level Seminar under Quality Improvement Programme of SPP University by the Department of History. Prin. Dr. M. R. Deshmukh instructed Prof. Ajay Ahir to form various committees for conducting state Level seminar. It was decided to conduct the seminar on 29th and 30th January 2019 as per the schedule .Vice principal Dr. Prakash Shewale was appointed as the chairman of the organizing committee.

Proposed by: Smt. Sarala Sanap

Seconded by: Prof. Prakash Dunbale

6. To organize academic and extra-academic activities for the overall development of the students.

Principal Dr. M. R. Deshmukh raised the issue of organizing various academic and extra-academic activities for the overall development of students. Accordingly, it was decided to observe 1st Jan.2019 to 15th Jan.2019 as Marathi Bhasha Conservation Fortnight. Prin. Dr. M. R. Deshmukh further instructed Smt. V.B. Pedhekar to observe English Bhasha Conservation Fortnight during 15th Jan.2019 to 30th Jan.2019. Vice Principal Dr. Praksh Shewale discussed the issue of activities sanctioned to the college under Students' Development Board SPP University. He further discussed the issue of organizing these activities in February 2019.

Proposed by: Prin. Dr. M. R. Deshmukh

Seconded by: Prof. D. K. Mandavdhare

7. Any Other Matter.


Vice Principal Dr. Praksh Shewale put forth the issue of UGC circulars and guidelines and its timely follow-up by the institution. Prof. D.K. Mandavdhare informed that all the circulars and guidelines of UGC related to Higher Education Institutes are brought to the notice of the students and faculty. Smt. Sarala Sanap informed the quorum that leave of absence has been sanctioned to UGC Coordinator Dr. M.P. Pagar. Hence it was unanimously decided to discuss the matter in the next meeting.

Proposed by: Dr. P.K. Shewale


Seconded by: Prof. D. K. Mandavdhare

8. Vote of Thanks.

As no other matter was raised IQAC Member Prof. Smt. V. B. Pedhekar proposed vote of thanks. The meeting was cordially held. It was further decided to conduct the next IQAC Meeting in April, 2019.


Smt. Sarala K. Sanap
IQAC Coordinator




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IQAC Meeting No. - 04
Venue – Conference Hall

Date-12-03-2019
Time-01:00 pm.

The fourth meeting of IQAC was held on **12th March, 2019**, in the **Conference Hall**. IQAC Coordinator Smt. Sarala Sanap welcomed and put forth the agenda of the meeting before the quorum for discussion. The IQAC Members after an exchange of ideas and thoughts made the following resolutions

Agenda:

- 1. To confirm the minutes of the previous meeting.**
- 2. To modify the vision , mission and objectives of the college.**
- 3. To submit the Annual Reports, and other relevant information to IQAC.**
- 4. To discuss NAAC Peer Team recommendations and the compliance.**
- 5. Submission of proposals to Funding agencies RUSA and UGC.**
- 6. Any Other Matter.**

Members Present:

1. Dr. B. S. Jagdale
2. Dr. M. R. Deshmukh
3. Dr. P. K. Shewale
4. Shri A. E. Ahir
5. Shri. S. D. Pawar
- 6. Dr. M .P. Pagar**
7. Shri. Prakash Dunbale
8. Shri. D. K. Mandavdhare
9. Smt. V. B. Pedhekar
10. Smt. S. K. Sanap

Minutes of the Meeting:

1. To confirm the minutes of the previous meeting.

The IQAC Coordinator Smt. Sarala Sanap read out the minutes of the previous meeting. The minutes were reviewed and passed by the members.

2. To modify the vision, mission and objectives of the college.

Resolution: Prof.A.E.Ahir raised the issue of modifying the vision mission and objectives of the college.He further suggested that in the changing scenario it is necessary to modify the vision mission and objectives to meet the challenges of the 21st century.Prin. Dr.M.R.Deshmukh urged all the members to critically review the existing vision, mission statements and instructed the committee to frame the modified vision and mission statement. He further appealed all the members to give their valuable suggestions in writing for framing these statements.

Proposed by: Prof. Ajay Ahir

Seconded by: Dr. Prakash Shewale

3. To submit documents and other relevant reports to IQAC.

Resolution: IQAC Member Smt. Sarala Sanap raised the issue of submission of Annual Reports of Departments and various Committees along with documentary evidences for the preparation of AQAR. She further requested all the members to submit the information in English in Soft as well as Hard Copies.

Proposed by: Prof. Ajay Ahir

Seconded by: Prof. V. B. Pedhekar

4. To discuss NAAC Peer Team recommendations and the compliance.

Resolution: The recommendations given by the NAAC Peer Team for quality enhancement were discussed in detail in the meeting. Prin. Dr, M. R. Deshmukh took review of efforts taken by the college for the fulfilments of these recommendations. He informed that college has started Science stream undergraduate course B. Sc. as per peer team recommendations. He appreciated the online course in remote sensing started by Geography Department. He further appealed to start various short term courses for the students.

Proposed by: Dr. Prakash Dunbale

Seconded by: Smt. V. B. Pedhekar

5. Submission of proposals to Funding agencies RUSA and UGC.

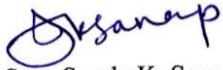
Resolution: Principal Dr. M. R. Deshmukh instructed Prof. Devananda Mandavdhare and Dr. M .P. Pagar Co-ordinators of RUSA and UGC committees respectively to take initiative to prepare proposals to be submitted to these funding agencies. He further asked them to discuss the possibilities of starting various short-term and certificate courses for the students.

Proposed by: Prof. Devananda Mandavdhare

Seconded by: Dr. M .P. Pagar

6. Any Other Matter : Nil

As no other matter was raised IQAC Member Prof. Smt. V. B. Pedhekar proposed vote of thanks. The meeting was cordially held.



Smt. Sarala K. Sanap

IQAC Coordinator



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